

New Mexico Environment Department –Solid Waste Bureau

HOUSEHOLD HAZARDOUS WASTE (HHW) TEMPORARY COLLECTION EVENTS GUIDELINES (Last revision 11/10/09)

- I. The sponsoring organization submits a detailed collection **program plan** at least 30 days before the date of the event and receives written approval from the NMED- Solid Waste Bureau. The plan must contain, at a minimum:
 - (a) measures to be taken to ensure that all such waste comes from households or conditionally exempt small quantity generators;
 - (b) a specific waste determination, segregation, and packaging plan, including the identification of qualified individuals (or contracted companies) who will be present during collection hours to segregate wastes based on their chemical and physical properties and to properly package and prepare the waste for shipment. The individual's (or contractor's) qualifications to conduct these activities must be included in the plan;
 - (c) a spill prevention and control plan;
 - (d) a site-specific emergency contingency plan;
 - (e) a site security plan, including additional precautions to be taken if wastes are to be stored overnight; and
 - (f) identification of any facility which will receive the waste for storage, recycling, treatment, or disposal;
- II. All wastes must be removed from the site within three days of collection, and the site must be returned to its original condition unless otherwise approved by the Bureau;
- III. Wastes should be packaged, labeled, and shipped in accordance with all applicable laws and regulations.
- IV. The program sponsor reports the results of the program to the Department within ten business days after the collection; and
- V. Program sponsor must receive written approval and a registration certificate from the NMED-Solid Waste Bureau prior to conducting the program.